

Submissions  
**Check – Off List**  
(Must Accompany Each Submission)

*Please verify your submission complies with each item, initial on each line and sign below.*

- \_\_\_\_\_ Author's NAME is NOT on any page of submission
  - \_\_\_\_\_ Submission is no more than 4000 words (works cited not included)
  - \_\_\_\_\_ Courier Font
  - \_\_\_\_\_ 1 inch margins
  - \_\_\_\_\_ Double spaced pages
  - \_\_\_\_\_ Pages are numbered in the top right corner (1 of 11, 2 of 11, etc.)
  - \_\_\_\_\_ Paperclips only – NO staples
  - \_\_\_\_\_ Submission was written between June, 2007 – July, 2008
  - \_\_\_\_\_ You have included the bottom portion of the Submissions Sheet in Addition to this Check-Off List
- YES            You will allow your submission to potentially be used by  
or NO        another student for a genre studies class assignment.

Submission Title: \_\_\_\_\_

Name: \_\_\_\_\_

Signature: \_\_\_\_\_